



COSHH Assessment Form

This assessment only addresses the risk of harm to health from the substances listed. Additional risk assessments may be required to control the risk from other hazards associated with this work/the procedures used.																	
Assessor (print) ⁽¹⁾ Graham Barker		Employer/Supervisor ⁽²⁾ Mobitech Lift Trucks															
Assessment Date ⁽³⁾ 07/04/2020		Dates reviewed ⁽⁴⁾															
HAZARDS IDENTIFIED *If the substance has a R45 or R49 risk phrase or a H350 or H350i hazard statement, it must also be registered on your personal carcinogen return (at Occupational Health) <i>where exposure is not adequately controlled.</i>																	
Substance ⁽⁵⁾		Hazardous Properties ⁽⁶⁾ <i>(Provide details of how the substance could cause harm, e.g. harmful by inhalation, skin contact, flammable, carcinogen, allergen, etc)</i>		Quantity ⁽⁷⁾ <i>(Indicate how much of the substance will be used)</i>													
PRODUCT NAME VINYL DRESSING PRODUCT NO. AJVDB		Flammable. Toxic to aquatic organisms, may cause long-term adverse effects in the aquatic environment. Repeated exposure may cause skin dryness or cracking.		As Per service and maintenance requirements													
Additional information ⁽⁸⁾ <ul style="list-style-type: none"> • Workplace Exposure Limits: <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Name</td> <td style="width: 10%;">Std</td> <td style="width: 15%;">LT – ppm</td> <td style="width: 15%;">LT - mg/m3</td> <td style="width: 15%;">ST – ppm</td> <td style="width: 20%;">ST - mg/m3</td> </tr> <tr> <td>WHITE SPIRIT</td> <td></td> <td></td> <td>600 mg/m3</td> <td></td> <td></td> </tr> </table> • R-phrases: <ul style="list-style-type: none"> R10 Flammable. R51/53 Toxic to aquatic organisms, may cause long-term adverse effects in the aquatic environment. R65 Harmful: may cause lung damage if swallowed. R66 Repeated exposure may cause skin dryness or cracking. • S-phrases: <ul style="list-style-type: none"> S2 Keep out of the reach of children S37 Wear suitable gloves. S46 If swallowed, seek medical advice immediately and show this container or label. S51 Use only in well-ventilated areas. S60 This material and its container must be disposed of as hazardous waste. S61 Avoid release to the environment. Refer to special instructions/safety data sheets. 						Name	Std	LT – ppm	LT - mg/m3	ST – ppm	ST - mg/m3	WHITE SPIRIT			600 mg/m3		
Name	Std	LT – ppm	LT - mg/m3	ST – ppm	ST - mg/m3												
WHITE SPIRIT			600 mg/m3														



- **H and P statements:** Not Classified

Emergency Procedures⁽⁹⁾

- **Eye contact:**
Make sure to remove any contact lenses from the eyes before rinsing. Promptly wash eyes with plenty of water while lifting the eye lids. Continue to rinse for at least 15 minutes. Get medical attention if any discomfort continues.
- **Skin Contact:**
Remove affected person from source of contamination. Wash the skin immediately with soap and water. Get medical attention if any discomfort continues.
- **Inhalation:**
Move the exposed person to fresh air at once. Keep the affected person warm and at rest. Get prompt medical attention. Perform artificial respiration if breathing has stopped.
When breathing is difficult, properly trained personnel may assist affected person by administering oxygen.
- **Ingestion:**
Remove victim immediately from source of exposure. Rinse mouth thoroughly. NOTE! Keep affected person away from heat, sparks and flames! DO NOT induce vomiting.
Get medical attention immediately.
- **Spill procedure:**
Extinguish all ignition sources. Avoid sparks, flames, heat and smoking. Ventilate. Stop leak if possible without risk. Ventilate well. Wear necessary protective equipment.
Absorb in vermiculite, dry sand or earth and place into containers.

What will the chemical be used for?

Vehicle Cleaning

Who may be exposed?⁽¹⁰⁾

Service Engineers / Stores Persons



METHODS OF PREVENTION OR CONTROL OF EXPOSURE

(select all that apply by circling/ticking/highlighting the appropriate statement)

<p>1. Engineering controls required⁽¹¹⁾</p> <ul style="list-style-type: none"> total containment fume cupboard local exhaust ventilation blast screen 	<p>2. Access control⁽¹²⁾</p> <ul style="list-style-type: none"> Restricted to competent personnel Special containment facility (give specific area): workshop environment only.
<p>3. Special procedures⁽¹³⁾</p> <ul style="list-style-type: none"> Standard Operating Procedure (SOP) required <input type="checkbox"/> Code of practice, local rules, etc 	<p>4. Approved PPE⁽¹⁴⁾ (Note: PPE is to be used as the 'last resort' when controlling exposure)</p> <ul style="list-style-type: none"> gloves etc (specify type) latex eye protection (specify type) Type B safe Glasses laboratory coat/overalls (specify type) company supplied
<p>Disposal Procedures⁽¹⁵⁾ (Give details of waste disposal procedure to be used)</p> <p>Are chemicals with risk phrases R50-R59 or hazard statements H400 – H413 (environmental Hazards) involved? Yes / No</p> <p>DISPOSAL METHODS: Collect on absorbent material, place in cardboard kegs and incinerate. Incinerate in suitable combustion chamber. Do not allow runoff to sewer, waterway or ground. Dispose of waste and residues in accordance with local authority requirements.</p>	
<p>TRAINING REQUIREMENTS⁽¹⁶⁾ (List any specialised training requirements before work can begin)</p> <p>As per engineer training and directions on product</p>	
<p>HANDLING AND STORAGE REQUIREMENTS⁽¹⁷⁾ (Note any special requirements e.g. ventilation, chemical incompatibility, flash point, etc)</p> <p>USAGE PRECAUTIONS: Keep away from heat, sparks and open flame. Avoid spilling, skin and eye contact. Ventilate well, avoid breathing vapours. Use approved respirator if air contamination is above accepted level. Risk of vapour concentration on the floor and in low-lying areas. Static electricity and formation of sparks must be prevented.</p> <p>STORAGE PRECAUTIONS: Flammable/combustible - Keep away from oxidisers, heat and flames. Keep containers tightly closed.</p> <p>STORAGE CLASS: Flammable liquid storage.</p>	



ASSESSMENT OF RISK USING CONTROLS DETAILED ABOVE⁽¹⁸⁾

(Are the hazards/risks suitably controlled, using the control measures detailed above? If not, state the further actions required, e.g. Requirement for a standard operating procedure (SOP), etc).

YES

Authorisation by Employer/Supervisor¹⁹

I confirm that I have considered and understand the chemical to be used and the associated hazards. I am satisfied that all of the hazards have been identified and that the control measures to be followed will reduce the risks to as low a level as reasonably practicable.

Sign: GRAHAM BARKER

Date:07.04.2020

Declaration by Employer/Supervisor⁽²⁰⁾

I confirm that I have read this COSHH Assessment and that I understand the hazards and risks involved and will follow all of the safety procedures stated.

Declaration by employee²⁰

I confirm that the employee who has signed below is competent to undertake the work. My counter-signature indicates that I am happy for the work to proceed.

Name (please print)	Signed	PI countersignature	date



Guidance notes for COSHH assessment form

This form must be completed for every hazardous chemical used within the company. The form must be signed by the employee and their employer/supervisor before the work starts.

- (1) **Assessor:** Insert the name of the person doing this assessment
- (2) **Employer/Supervisor** Insert the name of **the Employer/Supervisor**.
- (3) **Assessment Date:** Insert the date that the assessment form is completed. The assessment is valid for a maximum of 1 year. It must be reviewed after 1 year, or if a significant change occurs (change of lab, pregnancy, etc).
- (4) **Dates reviewed:** all COSHH assessments must be reviewed annually (as a minimum). The review date should be entered here, and signed by the assessor to confirm that the assessment is still valid.
- (5) **Substance:** insert name of the chemical to be used. NB. Biological hazards must not be assessed on this COSHH form.
- (6) **Hazardous properties:** insert details of all of the hazardous properties of the chemical – eg. Flammable, explosive, carcinogen, harmful by inhalation, etc).
- (7) **Quantity:** insert quantity to be used (mg, g, ml, etc)
- (8) **Additional information:** Include details of any additional information, including any workplace exposure limits. Detail fully all R/S phrases and H and P statements (it is not sufficient to simply stat R45, full details are needed).
- (9) **Emergency procedures:** provide full details of emergency procedures to be employed following contact with the chemical (skin contact, eye contact, inhalation and ingestion) – such as use of diphotetine, administration of emergency oxygen, etc. Also include details of emergency spill procedures.
- (10) **What will the chemical be used for? Who may be exposed? :** Insert title of experiment or experimental procedure that the chemical is to be used in, and detail who may be exposed (individual worker? People in close proximity? Cleaners? Engineers?).

Methods of prevention or control of exposure

Sections 11-14 detail the methods for preventing or controlling exposure to the chemical. The COSHH hierarchy of control measures should be used when determining the methods to be used to prevent/control exposure, with engineering and group control measures being employed in preference to individual measures (such as individual PPE).



- (11) **Engineering controls** required: identify the control measures necessary to prevent/control exposure, such as use of a fume cupboard, LEV or blast screen, by circling/ticking/highlighting the appropriate statement(s).
- (12) **Access control:** In order to prevent/control exposure, is it necessary to restrict access to competent personnel? Are special containment facilities required? Please circle/tick/highlight the appropriate statement(s).
- (13) **Special procedures:** please identify any special procedures necessary to prevent/control exposure. This might include the need for an SOP to be developed, or for local rules to be drawn up. Please circle/tick/highlight the appropriate statement(s).
- (14) **Approved PPE:** PPE is to be used as the 'last resort' when preventing/ controlling exposure. Please detail the PPE to be used when handling the chemical. Please circle/tick/highlight the appropriate statement(s) and include details of the type of gloves, etc to be used.
- (15) **Disposal procedures:** Identify whether the chemical is an environmental hazard; Detail fully how the chemical waste is to be disposed of (down sink, by specialist contractor, etc)
- (16) **Training requirements:** detail any specialised training requirements that must be met before the work can begin – eg. Attendance on a gas safety course, etc).
- (17) **Handling and storage requirements:** Note any special requirements e.g. ventilation, chemical incompatibility, flash point, etc.
- (18) **Assessment of risk using controls detailed above:** Are the hazards/risks suitably controlled, using the control measures detailed above? Provide details; If not controlled, state the further actions required, eg. Requirement for a standard operating procedure (SOP), etc.
- (19) **Authorisation by Employer/Supervisor:** the employer/supervisor must sign and date the assessment, to confirm that they have considered and understand the chemical to be used and the associated hazards, and that they are satisfied that all of the hazards have been identified and that the control measures to be followed will reduce the risks to as low a level as reasonably practicable.
- (20) **Declaration by employee:** the employee must sign and date the assessment to confirm that they have read the COSHH Assessment, understand the hazards and risks involved and will follow all of the safety procedures stated.
- (21) **Declaration by Employer/Supervisor:** the employer/supervisor must sign and date the assessment, to confirm that the researcher is competent to undertake the work.

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